

**WIOA FY 17 & 18 Youth RFP  
Bidders' Conference  
April 27, 2016**

**In-School Youth RFP Session**

**Question and Answers:**

**Q:** How would we qualify the surrounding Town's youth for low income?

**A:** Each potential enrollment will be checked for a free lunch letter from the school, family SNAP benefits, IEP or family income.

**Q:** Is there a compelling reason that the program has to run after school?

**A:** WIOA requires that 14 elements be delivered to all enrolled participants. The GLWDB believes that the best way to ensure that all enrolled In-School youth receive or have access to these elements is through after-school programming. Any applicant is invited to propose a "during school time" program but must make the case for this program model and ensure all applicants effectively receive all of the WIOA elements.

**Q:** How long do they participants have to hold on to their employment?

**A:** Youth must be placed into employment, higher education, advanced training, or military upon program exit. WIOA performance measures require that youth retain a placement for a full year and are tracked at the 2<sup>nd</sup> and 4<sup>th</sup> Quarter after exit.

**Q:** Is there a cost per participant?

**A:** The GLWDB does not have cost per participant minimum or maximum. We ask that applicants understand that the GLWDB is limited in total funding, and we cannot spend more than 25% of our total allotment on In-School youth programming

**Out-of-School Youth RFP Session**

**Questions and Answers:**

**Q:** Can you define follow-up Services?

**A:** Follow-up Services can be as simple as reaching out to your exited participants via phone or email to ensure they have retained a placement or attained their degree or credential. This is very important for meeting performance measures for vendors and the GLWDB.

**Q:** Would the GLWDB provide funding for ITAs and should funding for ITA's, be incorporated in the Budget?

**A:** This is something that we have never done before. We will research this as a possibility and provide feedback as soon as possible.

**Q:** Do you spend WIOA dollars on other programs like summer jobs, etc?

**A:** No, WIOA funds are separate from our summer and year round programming

**Q:** Could we use a different instrument than the TABE Test? For example, we utilize the Pre-Accuplacer?

**A:** We would have to check to see if this could be used to measure skill gains. Unfortunately, more information on this will have to wait until the final regulations are released in June (projected).

**Q:** Is the outcome for each individual separate?

**A:** Yes

**Q:** Is there an acceptable industry recognized credential list?

**A:** There is no guidance from the state on this as of yet but will post as soon as we do

**Q:** Is there a target cost per person?

**A:** There is no target cost per participant but we ask that applicants understand that the GLWDB is limited in total funding.

**Q:** Does the Workforce Development Board review the participant's eligibility and documents?

**A:** Yes, there is a list of documents from Dept of Labor that we utilize and if the participant's have all of their paperwork, the turnaround for enrollment is very quick.

**Q:** Can you dually enroll?

**A:** Yes, on case-by-case basis. This has not occurred in the past, but there are no rules forbidding it. We would just want to ensure programmatic fit.

**Q:** Are we considered a new Vendor if we were not a vendor in FY16 but have been in the past?

**A:** Yes, but if you were a previous vendor you should address your previous performances.

**Q:** Is the narrative just 12 pages?

**A:** Yes. Applicants should be sure to only include important information within the narrative. Attachment B (element descriptions), MOUs, and resumes are separate from the 12 page narrative limit.

**Q:** Do you know the number of programs you are looking to fund?

**A:** Depends on allocations and fit of programs proposed. In FY16, two In-School and two Out-of-School proposals were funded.

### **Questions: Week Ending 5/6**

**Q:** Under what circumstances would we need to submit a federally approved Indirect Cost Rate?

**A:** At this time, the Indirect Cost Rate is not required. We do allow for 5% administrative costs for programming, which should be included in your budget.

**Q:** Is there a link where any of the questions/materials/info was posted on your website?

**A:** Yes. The Q&A from the Bidders Conference is posted on our website in various spots. If you go to our site ([www.glwdb.org](http://www.glwdb.org)), they are posted on the WIOA Youth RFPs page (drop down menu of Young Adult top menu), Under the Young Adults Tab in our Who We Serve News Section (mid-home page) and in the footer under Request for Proposals.

**Q:** What is the maximum amount you recommend for each project to budget?

**A:** The GLWDB does not have a minimum or maximum budget amount per say. Each proposal is funded on a case-by-case basis, and the funding amount is based on what an awarded applicant is offering. It also depends on program type. The GLWDB can only spend a maximum of 25% of our total allocation on In-School programming. The total amount available last year was approximately 280k. The GLWDB does not expect to have a higher

amount available for FY17 (or FY18), so it is important to keep the estimated total funding available in mind when building your budget.